Effective online videoconferencing for teachers

Planned ECTS: 2, **Number of learners:** 20, **Mode of delivery**: Online
Status: NOT STARTED, **Course public access**: Private
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Course learning outcome	Level	Weight
Apply digital technologies for videoconferencing	Applying	20
Moderate group dynamics effectively	Applying	30
Reflect the learning experience when using videoconferencing	Evaluating	20
Plan videoconferencing to address needs of each learner	Creating	30
		Total Weight: 100

Topic / Unit name	Workload	Learning type	Mode of delivery			Groups	Collaboration	Feedback	Assessment		
									Points	Types	Providers

Be a participant in a videoconference!

Apply digital technologies for videoconferencing (**30%**)

Prepare yourself!

Topic / Unit name	Workload	Learning type	Mode of delivery			Groups	Collaboration	Feedback	Points
Watch videoconference recordings! Students watch given examples of videoconferences (recordings) and write down their observation on the elements stated	60 min	Investigation	Online	Asynchronous	Teacher not present	No	No	No	No
Discuss in groups! Groups of students discuss their observation and prepare short conclusion (findings)	30 min	Discussion		Synchronous	Teacher not present	Yes	Yes	No	No
Present and discuss! Groups of students present their short conclusions (findings)	60 min	Discussion		Synchronous	Teacher present	No	Yes	No	No
Conclude! Students and	45 min	Production		Synchronous	Teacher present	No	Yes	No	No

teacher prepare of Do's and Dont's in videoconferencing											
Introduction The teachers presents the goals of the course and its organisation	30 min	Acquisition		Synchronous	Teacher present	No	No	No	No		
Learn about videoconferencing systems! Students are given an overview of the tools used for videoconferencing (prerecorded lecture)	20 min	Acquisition		Asynchronous	Teacher not present	No	No	No	No		
Assess! Students are given a short quiz	20 min	Assessment		Asynchronous	Teacher not present	No	No	No	20	Summative	
Total unit workload	4.41h										

Topic / Unit name	Workload	Learning type	Mode of delivery	Groups	Collaboration	Feedback	Assessment		
							Points	Types	Providers
Be a moderator of a videoconference!									
Test unit									
Total unit workload	0h								

Topic / Unit name	Workload	Learning type	Mode of delivery	Groups	Collaboration	Feedback	Assessment		
							Points	Types	Providers
Be a teacher using videoconference effectively!									

Total course workload: 4.41h